

**Medical Records Request**

Authorization | Request for Release | Disclosure of Information



I hereby authorize Driven Elite Health to disclose my individually identifiable health information as described below, which may include information concerning communicable diseases such as human immunodeficiency virus ("HIV") and Acquired Immune Deficiency Syndrome ("AIDS"), behavioral and mental health (except for psychotherapy notes), chemical or alcohol dependency, laboratory test results, medical history, treatment, and other information. I understand that this authorization is voluntary and I may refuse to sign it. I further

understand that my health care and the payment for my health care will not be affected if I do not sign this form.

I understand that if the recipient authorized to receive the information is not a covered entity, i.e., insurance company or health care provider, the released information may no longer be protected by federal and state privacy regulations.

Patient Name:	Date of Birth:	Social Security Number:
Date(s) of service (if known):		
Description of information to be released (check all that apply):  <input type="checkbox"/> All medical records <input type="checkbox"/> Certain medical records (specify): _____  <input type="checkbox"/> Other (describe): _____		
Description of the purpose of the use and/or disclosure:		
The health information described herein shall be released to:  <input type="checkbox"/> Patient <input type="checkbox"/> Hospital <input type="checkbox"/> Insurance Company <input type="checkbox"/> Attorney <input type="checkbox"/> Physician <input type="checkbox"/> Other: _____		

Records shall be disclosed to:

Name:	Street Address:	City:	State:	Zip Code:
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I understand that this authorization will expire by law 180 days from the date of this authorization unless I otherwise specify. I desire this authorization to be in effect until \_\_\_\_\_. Records of more than 30 pages may be placed on an encrypted disk or drive.

I understand that I may revoke this authorization at any time by notifying Driven Elite Health, in writing to the clinic's address, ATTN: Privacy Officer. I also understand that the written revocation must be signed and dated with a date that is later than the date on this authorization. The revocation will not affect any actions taken before the receipt of the written revocation.

X \_\_\_\_\_  
Signature of Patient or Patient's Representative  
[Attorney seeking records is not qualified to sign authorization.]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of Patient's Representative

\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
or Legal Authority (attach supporting documentation)

<b>Office Use Only – Record of Disclosure:</b>				
Date of Disclosure: _____	Completed by: _____	Title: _____		
Method of Disclosure:	<input type="checkbox"/> Mail	<input type="checkbox"/> Fax	<input type="checkbox"/> Encrypted Disc/Drive	<input type="checkbox"/> Pick up
Other: _____				Notes: _____
Scanned to EMR on _____		Signature: _____		Date: _____